|  |  |  |  |
| --- | --- | --- | --- |
| **Employee name:** |  | **Pay period:** |  |
| **Employee ID:** |  | **Pay date:** |  |
| **Employee home address:** |  | **Pay Rate(s):** |  |
| **Job title(s):** |  | **Classification:** | Full-time Part-time |
| **Earnings** | | | |

(Company Name and Address)

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Earnings Type** | | Period-to-Date Earnings | Period-to-Date Hours Worked | |  | Year-to-Date Earnings | Year-to-Date  Hours Worked |
| **Regular** | |  |  | |  |  |
| **Overtime** | |  |  | |  |  |
| **Shift Pay** | |  |  | |  |  |
| **Cash Tips** | |  | N/A | |  | N/A |
| **Credit Card Tips** | |  | N/A | |  | N/A |
| **Allocated Tips** | |  | N/A | |  | N/A |
| **Other** | |  |  | |  |  |
| **Gross Pay** | |  | | | | |  |
| **Deductions** | | | | | | | |
| **Deductions** | | Period-to-Date |  | | | | Year-to-Date |
| **Federal Tax** | |  |  |
| **State Tax** | |  |  |
| **Local Tax** | |  |  |
| **Social Security** | |  |  |
| **Medicare** | |  |  |
| **Insurance** | |  |  |
| **401k** | |  |  |
| **Other** | |  |  |
| **Total Deductions** | |  |  |
| **Net Pay** | | | | | | | |
| **Net Pay** | |  |  | | | |  |
| **Time-off Balances** | | | | | | | |
| **Paid-time-off:** | Accrued | | Taken | Remaining | |  | |
| **Vacation Leave** |  | |  |  | |
| **Sick Leave** |  | |  |  | |
|  |  | |  |  | |