|  |  |  |  |
| --- | --- | --- | --- |
| **Employee name:** |  | **Pay period:** |  |
| **Employee ID:** |  | **Pay date:** |  |
| **Employee home address:** |  | **Pay Rate(s):** |  |
| **Job title(s):** |  | **Classification:** | Full-time Part-time |
| **Earnings** |

(Company Name and Address)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Earnings Type** | Period-to-Date Earnings | Period-to-Date Hours Worked |  | Year-to-Date Earnings | Year-to-DateHours Worked |
| **Regular**  |  |  |  |  |
| **Overtime**  |  |  |  |  |
| **Shift Pay** |  |  |  |  |
| **Cash Tips** |  | N/A |  | N/A |
| **Credit Card Tips** |  | N/A |  | N/A |
| **Allocated Tips** |  | N/A |  | N/A |
| **Other** |  |  |  |  |
| **Gross Pay** |  |  |
| **Deductions** |
| **Deductions** | Period-to-Date |  | Year-to-Date |
| **Federal Tax** |  |  |
| **State Tax** |  |  |
| **Local Tax** |  |  |
| **Social Security** |  |  |
| **Medicare** |  |  |
| **Insurance** |  |  |
| **401k** |  |  |
| **Other** |  |  |
| **Total Deductions** |  |  |
| **Net Pay** |
| **Net Pay** |  |  |  |
| **Time-off Balances** |
| **Paid-time-off:** | Accrued | Taken | Remaining |  |
| **Vacation Leave** |  |  |  |
| **Sick Leave** |  |  |  |
|  |  |  |  |