## **Inbound Call Sales Follow-up Email Template**

*Subject line: Our next steps for [reason they called]*

*Dear \_\_\_\_,*

*I’m glad we had a chance to connect, and I appreciate you taking the time to call our office to talk about [reason for the call]. I wanted to quickly check in and make sure that you [received the answers / found the resources] you were looking for. I am also attaching additional information I think you will find interesting.*

*I would like to schedule a follow-up conversation to discuss your specific needs further and additional questions you might have regarding our [ number one benefit you can provide] or how we’ve helped address similar [pain points].*

*Would you be available [suggested date and time]?*

*I look forward to hearing from you,*

*[Name]*

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