

# Registering a Business Checklist



## 1. Prepare To Register Your Business

- Choose a business name
- Choose a location to receive important documents
- Obtain your Employment Identification Number
- Open a business bank account

## 2. Choose Your Business Legal Entity

*Choose one*

- Limited liability company
- S-corporation
- C-corporation

## 3. Register Your Business With The State

*Choose one*

- Register the business through the state website
- Use an online legal service
- Designate a registered agent
- Get your state taxpayer identification number (if needed)

## 4. Get State Licenses & Local Permits

*Obtain each (if needed):*

- State professional license
- Local licenses
- Local permits
- Home-based business license



## 5. Secure Your Intellectual Property

*Obtain each (if needed):*

- Register trademark
- Ensure your copyright
- File for a patent