**Week of / / - / /**

**Name of opening associate(s):**

# MONDAY

Turn on lights and A/C or heat Start computer

Launch POS Clock-in

Count cash and log totals Start music

Update front display(s)

# TUESDAY

Turn on lights and A/C or heat Start computer

Launch POS Clock-in

Count cash and log totals Start music

Update front display(s)

# WEDNESDAY

Turn on lights and A/C or heat Start computer

Launch POS Clock-in

Count cash and log totals Start music

Update front display(s)

# THURSDAY

Turn on lights and A/C or heat Start computer

Launch POS Clock-in

Count cash and log totals Start music

Update front display(s)

# FRIDAY

Turn on lights and A/C or heat Start computer

Launch POS Clock-in

Count cash and log totals Start music

Update front display(s)

# SATURDAY

Turn on lights and A/C or heat Start computer

Launch POS Clock-in

Count cash and log totals Start music

Update front display(s)

**OPENING PROCEDURES**

# SUNDAY

Turn on lights and A/C or heat Start computer

Launch POS Clock-in

Count cash and log totals Start music

