

RENTAL MOVE-IN & MOVE-OUT CHECKLIST

Tenant Name:

Address & Apt. No.:

City:

State:

Move-in Date:

Inspection Date:

Time:

By:

Move-out Date:

Inspection Date:

Time:

By:

RENTAL MOVE-IN & MOVE-OUT CHECKLIST

Be sure to carefully complete this checklist before you move-in and upon moving out. The premises are clean, good working order, and undamaged, unless otherwise noted. Use the key below for reference.

Key & Abbreviations

NC: Needs Cleaning

NSC: Needs Spot Cleaning

NP: Needs Painting

NSP: Needs Spot Painting

NR: Needs Repair

RP: Needs Replacing

SC: Scratched

Entrance/Hall

	Move-in	Move-out	Cost
Floor			
Walls			
Ceiling			
Doors			
Windows			

RENTAL MOVE-IN & MOVE-OUT CHECKLIST

	Move-in	Move-out	Cost
Screens			
Closet			
Shades/blinds			
Electrical fixtures			
Light bulbs			

Notes: _____

Living Room

	Move-in	Move-out	Cost
Floor			
Walls			
Ceiling			
Doors			
Windows			
Screens			
Shades			
Closet			
Electrical fixtures			
Light bulbs			

Notes: _____

RENTAL MOVE-IN & MOVE-OUT CHECKLIST

Kitchen

	Move-in	Move-out	Cost
Floor			
Walls			
Ceiling			
Doors			
Windows			
Screens			
Curtain			
Cabinets			
Drawers			
Sink			
Counters			
Fan			
Electrical fixtures			
Light bulbs			

REFRIGERATOR

Inside/parts			
Outside			
Light			
Sink			

RENTAL MOVE-IN & MOVE-OUT CHECKLIST

STOVE/OVEN

Outside			
Burners			
Vent			
Timer/controls			
Surface			
Light			
Racks			
Drip			

DISHWASHER

Inside/parts			
Outside			
Controls			

Notes: _____

Dining Room

	Move-in	Move-out	Cost
Floor			
Walls			
Ceiling			

RENTAL MOVE-IN & MOVE-OUT CHECKLIST

	Move-in	Move-out	Cost
Doors			
Windows			
Screen			

Notes: _____

Bedroom #1

	Move-in	Move-out	Cost
Floor			
Walls			
Ceiling			
Doors			
Windows			
Screens			
Closet			
Shades/blinds			
Electrical fixtures			
Light bulbs			

Notes: _____

RENTAL MOVE-IN & MOVE-OUT CHECKLIST

Bedroom #2

	Move-in	Move-out	Cost
Floor			
Walls			
Ceiling			
Doors			
Windows			
Screens			
Closet			
Shades/blinds			
Electrical fixtures			
Light bulbs			

Notes: _____

Bathroom #1

	Move-in	Move-out	Cost
Floor			
Walls/tile			
Ceiling			
Doors			
Cabinets			

RENTAL MOVE-IN & MOVE-OUT CHECKLIST

	Move-in	Move-out	Cost
Drawers			
Sink			
Shelves			
Mirror			
Tub/shower			
Caulking			
Counter			
Fan			
Bowl/seat			
Towel rack			
Window			
Electrical fixtures			
Light bulbs			

Notes: _____

Bathroom #2

	Move-in	Move-out	Cost
Floor			
Walls/tile			
Ceiling			

RENTAL MOVE-IN & MOVE-OUT CHECKLIST

	Move-in	Move-out	Cost
Doors			
Cabinets			
Drawers			
Sink			
Shelves			
Mirror			
Tub/shower			
Caulking			
Counter			
Fan			
Bowl/seat			
Towel rack			
Window			
Electrical fixtures			
Light bulbs			

Notes: _____

RENTAL MOVE-IN & MOVE-OUT CHECKLIST

Front Porch

	Move-in	Move-out	Cost
Electrical fixtures			
Light bulbs			

Notes: _____

Back Porch

	Move-in	Move-out	Cost
Electrical fixtures			
Light bulbs			

Notes: _____

Garage

	Move-in	Move-out	Cost
Floor			
Walls			
Ceiling			
Electrical fixtures			
Light bulbs			

Notes: _____

RENTAL MOVE-IN & MOVE-OUT CHECKLIST

Mechanical

	Move-in	Move-out	Cost
Water heater			
Smoke detector			
Thermostat			
Furnace			
A/C			

Notes: _____

House Keys

	Move-in	Move-out	Cost
Front door			
Mailbox			
Others:			

Notes: _____

RENTAL MOVE-IN & MOVE-OUT CHECKLIST

Other

	Move-in	Move-out	Cost
Parking area			
Lawn/garden			
Patio/deck			
Washer/dryer			

Notes: _____

Total Cost of Damages: _____

Yes **No** Videos and/or photos of the unit have been taken.

If yes,

Landlord **Tenant** is in possession of the original copies of photos and/or videos.

I/We (the tenant(s)) understand that unless otherwise noted, all discrepancies will be the tenant's responsibility and will be deducted from the security deposit at the time of move-out.

Move-In Inspection:

Landlord/Agent Signature : _____ Date: _____

Tenant Signature : _____ Date: _____

Tenant Signature : _____ Date: _____

Move-Out Inspection:

Landlord/Agent Signature : _____ Date: _____

Tenant Signature : _____ Date: _____

Tenant Signature : _____ Date: _____

Tenant Forwarding Address:

