

XPAC Staffs Evaluation Form

To help our employees grow and develop in their roles, we are seeking feedback from those who work closely with them. Please share your confidential responses with us.

Company Name:	Reviewer Name:
Employee Name:	Your Relationship to Employee:
Date Feedback Given:	

Please rate this executive on a 1 - 5 scale (1=poor, 5=great) in terms of the following attributes:

	1	2	3	4	5	Comments
Customer Service						
Communication Skills						
Business Acumen						
Negotiation Skills						
Teamwork						
Leadership						

What are the strengths of this employee?

Please explain:

In what areas can they improve?

Signature of Reviewer:

Signature of Employee:

Date of Review:
