**EMPLOYMENT APPLICATION**

**Personal Information**

Full Name (First, Middle, Last)

|  |  |  |
| --- | --- | --- |
|  |  |  |

City/State/Zip Code

|  |  |  |
| --- | --- | --- |
|  |  |  |

Phone Number Email Address

**Position & Availability**

What position are you applying for? Enter the date you can start work

Are you eligible to work in the U.S.? How did you hear about the position?

YES / NO

What days/times are you available to work?

**Education**

School Name Address

Did you graduate? Degree Earned?

Type of Degree/Major:

YES / NO

YES / NO

**Education (continued)**

School Name Address

Did you graduate? Degree Earned?

Type of Degree/Major:

YES / NO

YES / NO

School Name Address

Did you graduate? Degree Earned?

Type of Degree/Major:

YES / NO

YES / NO

**Employment History**

Company Name Dates of Employment

Job Title Supervisor’s Name / Phone Number

Core Job Responsibilities

**Employment History (continued)**

Company Name Dates of Employment

Job Title Supervisor’s Name / Phone Number

Core Job Responsibilities

Reason for leaving (optional) May we contact this employer?

YES / NO

Company Name Dates of Employment

Job Title Supervisor’s Name / Phone Number

Core Job Responsibilities

Reference #1 Full Name Relationship to applicant

Phone Number Email Address

Reference #2 Full Name Relationship to applicant

Phone Number Email Address

Reference #3 Full Name Relationship to applicant

Phone Number Email Address

**Disclaimer / Signature**

<COMPANY NAME> is an equal opportunity employer. All applicants will be considered for employment without attention to race, color, religion, sex, sexual orientation, gender identity, national origin, veteran, or disability status.

⬜ I acknowledge that the answers given within this employment application are accurate and complete to the best of my knowledge. I understand that any false or misleading information can be used to justify refusing to hire me or for dismissal if I am hired.

Printed Name of Applicant

Signature of Applicant Date