**HOW TO FIRE A REAL ESTATE CLIENT**

**WITHOUT DESTROYING YOUR CREDIBILITY**

**“Break-up” Letter** Downloadable Template

Dear *[Client]*,

I’m writing this letter with unfortunate news regarding our professional relationship.

I feel that I will no longer be able to represent you to the best of my ability because of

*[add reasons for firing your client here]*.

Due to these reasons, I think it would be best if we parted ways. To *[continue your search/ sell your home]*, I would like to recommend working with *[name]* from *[company]*, who will be able to assist you with all of your real estate needs.

Before we move on, I will complete the following:

*[Add list of items to close out before officially ending the relationship]*

I appreciate your understanding and wish you the best of luck in the future! Sincerely,

[Your name]

