**Instructions:**

* Note how many employees took the survey.
* Create a tally sheet to record the number of each response. For example: Strongly Agree= 10; Agree= 25, etc.
* Use the score or percentage of each response for insight into how your employees feel about each point.

**\*Feel free to add/edit the questions on this survey**

|  |  |
| --- | --- |
| **Employee Satisfaction Survey Template** | |
| Job Title: |  |
| Years in the company: |  |
| **Instruction: Shade the answer that best reflects your opinion or feelings.** | |
| There’s honest communication in this company between leadership and employees | ◌ Strongly Agree  ◌ Agree  ◌ Neutral  ◌Disagree  ◌ Strongly Disagree |
| I know what’s expected of me at work | ◌ Strongly Agree  ◌ Agree  ◌ Neutral  ◌Disagree  ◌ Strongly Disagree |
| I’m paid well for the work I do | ◌ Strongly Agree  ◌ Agree  ◌ Neutral  ◌Disagree  ◌ Strongly Disagree |
| I’ve had opportunities to grow and learn something new in this company | ◌ Strongly Agree  ◌ Agree  ◌ Neutral  ◌Disagree  ◌ Strongly Disagree |
| I have everything I need to do my job well | ◌ Strongly Agree  ◌ Agree  ◌ Neutral  ◌Disagree  ◌ Strongly Disagree |

|  |  |
| --- | --- |
| I’m happy with the benefits this company provides | ◌ Strongly Agree  ◌ Agree  ◌ Neutral  ◌Disagree  ◌ Strongly Disagree |
| I have received praise or recognition in the past couple of weeks | ◌ Strongly Agree  ◌ Agree  ◌ Neutral  ◌Disagree  ◌ Strongly Disagree |
| I have someone at work who motivates me to do better | ◌ Strongly Agree  ◌ Agree  ◌ Neutral  ◌Disagree  ◌ Strongly Disagree |
| My manager seems to care about me as a person | ◌ Strongly Agree  ◌ Agree  ◌ Neutral  ◌Disagree  ◌ Strongly Disagree |
| My manager discusses my progress and areas of improvement regularly | ◌ Strongly Agree  ◌ Agree  ◌ Neutral  ◌Disagree  ◌ Strongly Disagree |
| My opinion counts in this company | ◌ Strongly Agree  ◌ Agree  ◌ Neutral  ◌Disagree  ◌ Strongly Disagree |
| On a scale of 1- 10, how do you feel when you come to work? 0 (miserable) - 10 (excited) | |
| What are the greatest strengths of our company? | |

What areas need the most improvement?